



Overview and Scrutiny Work Programme 2019/20

Item	Description	Contact Officer
2 June 2020		
Training to be held from 6:30pm to 8pm		
Work Programme Planning for 2020/21	To discuss and plan the indicative Work Programme for the 2020-2021 Municipal Year	Emma Faulkner, Democratic and Elections Lesley Farrell, Democratic and Elections
14 July 2020		
Work Programme	Standing item: Updates on topics suggested for consideration and review of work programme	Emma Faulkner, Democratic and Elections Lesley Farrell, Democratic and Elections
1 September 2020		
Work Programme	Standing item: Updates on topics suggested for consideration and review of work programme	Emma Faulkner, Democratic and Elections Lesley Farrell, Democratic and Elections
13 October 2020		
Work Programme	Standing item: Updates on topics suggested for consideration and review of work programme	Emma Faulkner, Democratic and Elections Lesley Farrell, Democratic and Elections

Updated: 09.03.2020

Item	Description	Contact Officer
1 December 2020		
Work Programme	Standing item: Updates on topics suggested for consideration and review of work programme	Emma Faulkner, Democratic and Elections Lesley Farrell, Democratic and Elections
12 January 2021		
Work Programme	Standing item: Updates on topics suggested for consideration and review of work programme	Emma Faulkner, Democratic and Elections Lesley Farrell, Democratic and Elections
16 March 2021		
Overview and Scrutiny Committee Annual Report 2019/20	The Constitution requires that the Overview and Scrutiny Committee submit an annual report to Council. This is an opportunity for the Committee to review the draft Annual Report	Emma Faulkner, Democratic and Elections Lesley Farrell, Democratic and Elections
Work Programme	Standing item: Updates on topics suggested for consideration and review of work programme	Emma Faulkner, Democratic and Elections Lesley Farrell, Democratic and Elections
Items to be allocated		
Performance Monitoring	To be scheduled quarterly: To monitor progress against the performance monitoring framework.	Louise Tustian – Head of Insight and Corporate Programmes
Cherwell Industrial Strategy	Policy development: To consider and	Robert Jolley – Assistant Director Growth &

Updated: 09.03.2020

Item	Description	Contact Officer
	contribute to the development of the Cherwell Industrial Strategy	Economy
Masterplan update with a focus on supporting thriving town centres	Information on progress of masterplan implementation and support being offered to town centres to assist regeneration	Robert Jolley – Assistant Director Growth & Economy
Local Plan Update	Following queries raised by the Committee – this will be scheduled at the appropriate time	David Peckford, Assistant Director Planning & Development
Management Companies Managing New Housing Developments	Query raised by the Committee about the use of management companies rather than town/parish councils taking on responsibility for green spaces. Presentation to be scheduled to advise the Committee of the council's policy	Ed Potter – Assistant Director Environmental Services / Paul Almond, Street Scene and Landscape Manager
Executive and Scrutiny Protocol	To consider a protocol for Executive and Scrutiny to define the relationship between the two	Nick Graham – Director Law and Governance Natasha Clark – Governance and Elections Manager

Meeting Dates 2020/21 (All Tuesday, 6.30pm unless indicated)

2 June 2020 (*Scrutiny training will be held TBC 6.30-8pm, with the meeting, focusing on work programme planning, at 8pm*); 14 July 2020; 1 September 2020; 13 October 2020; 1 December 2020; 12 January 2021; 16 March 2021

Work Programme Items:

Members are reminded of the five roles of scrutiny when considering items for the work programme:

- Performance Monitoring
- Policy Development
- Policy Review

Updated: 09.03.2020

- Holding the Executive to Account
- External Scrutiny

With the exception of the monthly work programme update and Annual Report, each scheduled item on the work programme identifies the scrutiny role it reflects.